



## **Guideline for NABET**

### **Three days offline workshop on “Preparing School for Accreditation”**

**New Education Policy (NEP)-2020** has envisioned creation of architectures for accreditation of schools and for furtherance of this agenda, blue Print has been suggested for creating ecosystem of school accreditation. NEP-2020 has signified the importance of school accreditation and has enjoined upon concerned govt. functionaries to evolve ecosystem of school accreditation by reflecting over learning experiences gained in last decades regarding policy interventions for evaluation & monitoring of school quality. It has provisioned of independent body for accreditation of schools at State level i.e. SSSA (State Schools Standard Authority) which will be engaged in execution and regulation of school accreditation. Government has realized that without nudging schools at micro level and creating enabling and competitive environment at micro level, tangible improvement in delivery of school education will be utopia.

**National Accreditation Board for Education & Training (NABET)** is a constituent board of Quality Council of India (QCI) New Delhi, a National autonomous accreditation body under DPIIT, Ministry of Commerce and Industry, GoI. NABET-QCI is actively working in the domain of School Accreditation since 2007 and has developed “Accreditation Standard for Quality School Governance”. NABET-QCI has assessed and accredited 6000+ schools across country and abroad. Drawing upon expertise in evaluation and accreditation of schools, NABET-QCI has initiated three days offline workshop namely “**Preparing School for Accreditation**”. This workshop will cover:

- A. **Understanding implementation of Accreditation Standard in school:** The objective is to sensitize participants on fundamentals of school accreditation (pillars, set of standards and related indicators/parameters etc.). Some of the parameters are mission, quality objectives, documentation, action research, data analysis, self-assessment, innovation, benchmarking, etc. Understanding these aspects of accreditation standard would enable implementation of the standard in your school with increased effectiveness, consistency, efficiency and make a roadmap for its accreditation.

**Objective:** The objective of this workshop is to sensitize participants on **fundamentals of school accreditation** (pillars, set of standards and related indicators/parameters etc.). Some of the parameters are mission, quality objectives, action research, data analysis, self-assessment, innovation, benchmarking, etc. Understanding these aspects of accreditation standard would enable implementation of the standard in school with increased effectiveness, consistency, efficiency and make a roadmap for its accreditation. Following are the major objectives of proposed workshop:

- Facilitating school to understand the **requirements of Accreditation Standard for Quality School Governance**.
- To understand **challenges faced by school in implementation of standard** and plan to overcome it.
- To enable school to **maintain required documentation** leading to increased **effectiveness, consistency & efficiency** in school operations.
- Guide school for **efficient utilization of resources** for effectiveness of the system.
- Capacity building of school **for effective Curriculum Planning**, delivery of Curriculum & Assessment Techniques for learning.
- To enable school to **compare their quality practices** against nationally and internationally recognized accreditation criteria.
- To understand the **importance of periodic data driven reviews** and performance review meetings.
- Enabling school for **creating healthy, safe and protective learning environment** and attaining organizational excellence.
- To conduct **360-degree holistic assessment** of all core processes of school education against research-based accreditation criteria.
- To conduct **self-reflection** over current maturity level for moving towards higher maturity level.

### **Key Takeaways (Tangible & Intangible)**

The entire programme will cover the elements of NABET Accreditation Standard along with component workshops organized by NABET-QCI such as Self-assessment & PRM, Development of SOPs, Data Analysis, Competency Matrix, Complaint handling & Feedback, etc. Following are the topics covered along with tangible & intangible takeaways:

Key Areas	Intangible Takeaway	Tangible Takeaway
<b>Documentation</b> (Accreditation Manual & SOPs)	Determining elements of documentation required for system driven process such as Accreditation manual, Standard Operating Procedures, Formats/ Checklists, master checklist, Control of records & documents, etc.	<ul style="list-style-type: none"> <li>○ Strengthening skill of writing accreditation manual and standard operating processes (SOPs).</li> <li>○ Focused approach in understanding need &amp; requirements of school to conduct documentation strategically with effective time management.</li> <li>○ Strengthening skill of linking documents across core processes.</li> <li>○ Effective performance review management.</li> </ul>
<b>Self-Assessment</b>	Enabling school in effective implementation of accreditation standard.	<ul style="list-style-type: none"> <li>○ Strengthening system driven processes in school functioning through regular monitoring</li> <li>○ Identification of improvement areas from time to time</li> <li>○ Enabling school to analyses school performance over the years bycomparing self-assessment and school assessment report.</li> </ul>

<p><b>Health &amp; safety measures</b></p>	<p>Determination of preparedness of school against structural &amp; non-structural safety measures, fire safety, safety measures for COVID 19 and different emergency measures etc.</p>	<ul style="list-style-type: none"> <li>○ Strengthening safety measures for mitigating negative impact of emergency situations</li> <li>○ Strengthening confidence level of parents about safety of their wards</li> <li>○ Strengthening preventive preparedness of school against emergency situations</li> </ul>
<p><b>Curriculum Planning and Implementation</b></p>	<ul style="list-style-type: none"> <li>○ Determining performance level of school against education for holistic development</li> <li>○ Determining performance level against interdisciplinary &amp; multidisciplinary education</li> <li>○ Determining performance level against inclusive education etc.</li> </ul>	<ul style="list-style-type: none"> <li>○ Preparedness level of school for Competency-based Education (CBE)</li> <li>○ Preparedness of school for Differentiation of contents, pedagogy and Learning Outcomes for students as per Competency-based Education (CBE)</li> </ul>

<p><b>Assessment and Evaluation</b></p>	<p>Determining performance level of school on assessment for learning (Formative &amp; Diagnostic), assessment of learning (summative) and assessment by learning etc.</p>	<ul style="list-style-type: none"> <li>○ Preparedness level of school against criteria or Learning Outcome oriented education with in Competency-based Education</li> <li>○ Preparedness of school for integration of rubrics, portfolios and authentic assessment tools &amp; techniques within Competency-based Education (CBE)</li> </ul>
<p><b>School Governance</b></p>	<p>Determining performance level of school against quality practices of school leadership &amp; governance</p>	<ul style="list-style-type: none"> <li>○ Focused improvement in quality practices for school leadership &amp; governance</li> <li>○ Positive Impact on long term growth plan of school</li> </ul>
<p><b>Professional Development Program for staff</b></p>	<p>Determining performance level of school on scientific approach for identifying training needs of staff for professional development</p>	<ul style="list-style-type: none"> <li>○ Focused approach for capacity building of staff for exemplary performances</li> <li>○ Developing skill to devise competency and Skill matrix for staff</li> </ul>
<p><b>Innovation &amp; Benchmarking</b></p>	<p>Determining performance level of school on innovation &amp; benchmarking as techniques for continual improvement</p>	<ul style="list-style-type: none"> <li>○ Preparedness level of school for continual improvement</li> </ul>
<p><b>Quality Assurance System</b></p>	<p>Determining performance level of school on structure for Quality Assurance System</p>	<ul style="list-style-type: none"> <li>○ Institutionalization of quality assurance system</li> <li>○ Development of monitoring mechanism for effective functioning of processes</li> </ul>



## **Details of the workshop:**

The details are as follows:

- a. No. of days:** 03-days
- b. Tentative Dates of the workshop:** 8<sup>th</sup> to 10<sup>th</sup> February, 2024
- c. Mode of workshop:** Offline
- d. Venue:** Ansar English School, Perumpilavu, Karikkad PO, Thrissur DT- 680519 Kerala
- e. Certificate:** Two types of certificates will be provided:
  - Successful completion certificate to those who score min. 70% in the examination conducted on 3<sup>rd</sup> day of the workshop<sup>1</sup>.
  - Certificate of attendance to those who scores below 70% in the examination.
- f. Cost:** INR 9000/- (Exclusive of GST) per participant + (18% GST)  
**Total cost:** INR 10620/- each registration (inclusive of 18% GST)

- In case of any query/ clarification, please reach out to undersigned at **9870118030** ([diksha.nabet@qcin.org](mailto:diksha.nabet@qcin.org)).

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<sup>1</sup>The individuals who will obtain successful completion certificate will be eligible to participate in Training School Assessors (TSA) Workshop.

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After registration fee is not refundable